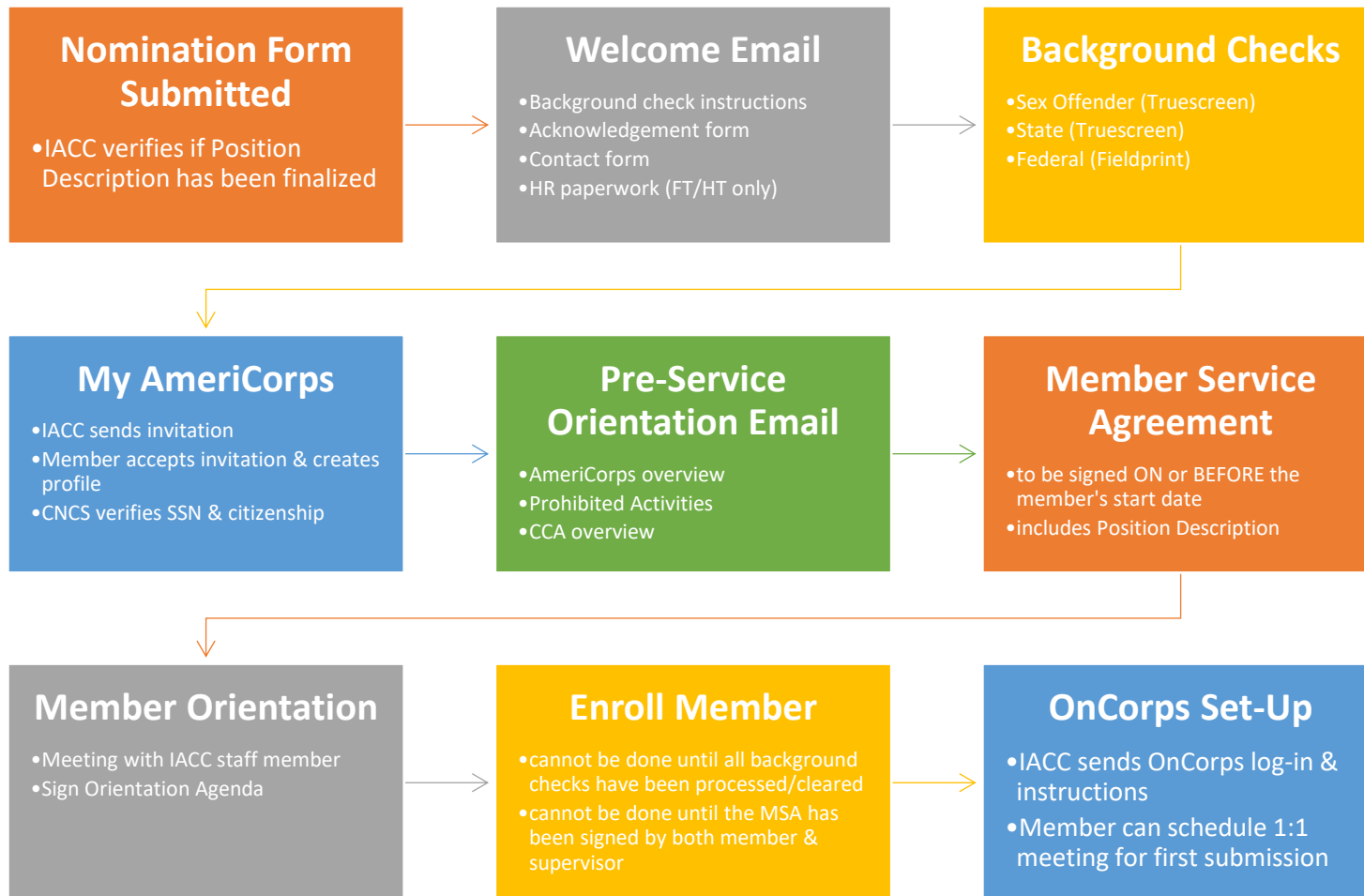


CAMPUS COMPACT AMERICORPS - MEMBER ENROLLMENT PROCESS

This is the process that all Campus Compact AmeriCorps members and supervisors should expect to follow during the onboarding and enrollment process. Each Iowa Campus Compact staff member has a specific role during this process, but we are all here to help you and your member!

- Monique Ellefson (mellefson@compact.org) – manages enrollment, orientation, & training for all full time (FT) and half time (HT) members
- Carly Bahnsen (cbahnsen@compact.org) – manages background check and OnCorps process, works primarily with minimum time (MT) members
- Isaac Newsome, Jr. (inewsome@compact.org) – manages orientation & member training, works primarily with (MT) members



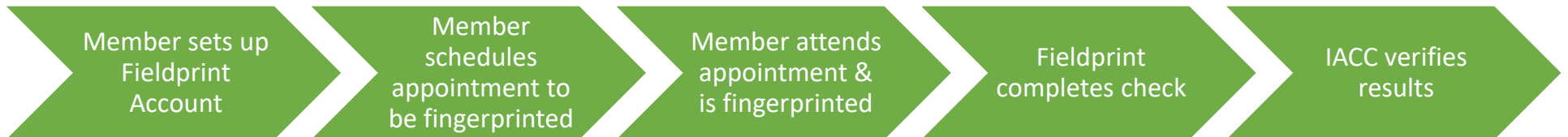
CAMPUS COMPACT AMERICORPS - MEMBER ENROLLMENT PROCESS

This is the process for background checks that each member is expected to go through. Since this a new process, we wanted to outline what members should be doing. Specific results cannot be shared with host site supervisors due to privacy information; general results (i.e. passed or failed) can and will be shared. If, however, a host site requires their own background checks due to internal policies, then you can ask your AmeriCorps member to complete that check, if your organization covers the cost associated with it. All background check instructions will be shared in the welcome email we send to members.

TRUESCREEN (sex offender check & state check, if needed)



FIELDPRINT: LIVESCAN SITE (federal check; fingerprints taken electronically) **whenever possible, members should go to livescan sites*



FIELDPRINT: NON-LIVESCAN SITE (federal check; fingerprints taken with ink and paper)

